



PLEASANT VALLEY SCHOOL
DISTRICT 62 PLAN FOR
LEARNING 2020-2021

Please note that the information contained in this document is subject to change based on guidance and mandates from the Illinois State Board of Education, The Illinois Department of Public Health, or Governor Pritzker

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Vision

- Throughout the 2020-2021 school year, our communities are healthy and connected, and all students are receiving high quality instruction that meets their needs.

Guiding Principles

- Keeping students and staff safe and healthy
- Ensuring access and equity for all students
- Maintaining continuity of instruction
- Communicating with stakeholders, such as staff, families, bargaining units, and community partners
- Ensuring flexibility to meet the needs and advocate for all students, while maintaining fiscal solvency

During Phase 4, Pleasant Valley will utilize a hybrid model of in class and virtual learning. During this phase parents can request that their student completes all work virtually. This is a 9 week commitment. Students will not be allowed to attend class once a parent has decided to keep them home for all virtual learning.

Students who complete all work virtually will be held to the same expectations as those participating in the hybrid model and will need to complete the same amount of work for grading and promotion purposes.

Parents will need to notify administration at registration if their student will only participate virtually.

If the state of Illinois is in Phase 3, 2, 1 when the school year starts or at any point during the school year all students will participate in virtual learning only.

Wellness

Pleasant Valley will work to ensure that all students remain healthy and safe by following best practices in the areas of:

- Guidance, directives and recommendations from public health officials
 - Updates will be posted on pv62.com
- Social distancing and infection control practices (hand washing and face coverings)

Face Coverings

Per the Illinois State Board of Education, Illinois Department of Public Health and Governor Pritzker: “All individuals in school buildings, including all public and nonpublic schools that serve students in prekindergarten through grade 12, must wear face coverings at all times unless they are younger than 2 years of age; have trouble breathing; or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance. Face coverings must be worn at all times in school buildings even when social distancing is maintained.”

- Parents must provide a face covering for their student
- Face coverings must cover nose and mouth
- Face shields should NOT be worn without a cloth mask underneath
- Bandanas are not to worn as face coverings (per Pleasant Valley Student Handbook)
- Students will be required to wear face coverings at the bus stop and on the school bus to and from school
- Students will be required to wear face coverings coming into and out of the school building
- Students will be required to wear face coverings at all times while in the school building, including classrooms
- Students can remove face coverings while eating or in band
- Face coverings are not required when outside if social distancing is maintained

Pleasant Valley requires a doctor’s note for students or staff that are unable to wear a face covering for medical reasons. The doctor’s note must detail the existing health condition and the duration a mask can not be worn.

Additional Precautions

- Parents will be required to certify that their student is fever and symptom free every day
- Students who are not pre-certified by their parents to be fever and symptom free will be screened before entering the school building
- Students will be required to stay in their assigned area/seat in the classroom, in the lunchroom, and on the bus
- Students will receive instruction on appropriate hand washing and use of hand sanitizer
- Students will sanitize their hands before and after entering a new space
- **There will be NO “Perfect Attendance” awards this year**

Illness (Students)

Management and isolation of students showing signs of illness at school

- If a student is not feeling well they will be asked a series of questions to determine his or her symptoms and his or her temperature will be taken
- If school personnel determine the symptoms are significant the student will be quarantined in the nurse's office until parents are able to pick the student up
- **Students who are ill will NOT be allowed to ride the bus home**
- Management of students who are absent from school
 - Parents are required to call their student in when the student is absent even if it is a remote learning day
 - Parents will be asked a series of questions by school personnel when their student is absent
 - Students must be kept home if they exhibit any of the following symptoms:
 - Fever
 - Cough
 - Fatigue, joint pain, muscle aches
 - Vomiting
 - Diarrhea
 - Body rash
 - Swelling of the hands or feet
 - Headaches, Dizziness, Vision impairment
 - Or any other flu like symptom
 - **Students must stay home for 10 days from the beginning of any symptoms**
 - **Students must be fever free without medication for 72 hours before they may return to school**
 - Example: A student has a sore throat and loss of taste starting July 1, that student may return to school 10 days later on July 10 if the symptoms are gone
 - Example: A student has a fever and sore throat starting July 1 and fever ends on July 3, that student may return to school 10 days later on July 10 if the symptoms are gone
 - Example: A student has a fever and sore throat starting on July 1 but the fever doesn't go away until July 9, then it would be 72 hours from July 9, and the student may return on July 12
 - Students returning to school after an absence must immediately go to the office upon arrival to have their temperature taken

Staff

Pleasant Valley will work to ensure that all staff remain healthy and safe by following best practices in the areas of:

- Guidance, directives and recommendations from public health officials
 - Updates will be provided to staff
- Social distancing and infection control practices (hand washing and face coverings)
 - Staff will be required to wear face coverings coming into and out of the school building

- Staff will be required to wear face coverings at all times while in the school
- Staff will receive instruction on appropriate hand washing and use of hand sanitizer
- Staff will sanitize their hands before and after entering a new space
- Management and isolation of staff showing signs of illness at school
 - If a staff member is not feeling well he or she will be asked a series of questions to determine his or her symptoms and his or her temperature will be taken
 - If school personnel determine the symptoms are significant the staff member will be sent home or quarantined until they can get a ride home
- Management of staff who are absent from school
 - Staff members are required to call in to school and report their absence
 - Staff members will be asked a series of questions by school personnel when they are absent
 - **Staff members must stay home for 10 days from the beginning of any symptoms**
 - **Staff members must be fever free without medication for 72 hours before they may return to school**
 - Staff members returning to school after an absence must immediately go to the office upon arrival to have their temperature taken

Visitors

Pleasant Valley will work to ensure that all visitors remain healthy and safe. During this pandemic visitors are NOT allowed at school except for mandatory parent meetings.

- Parents will wait in the vestibule when picking up or dropping off a student

Social Emotional Support

Pleasant Valley will work to address the mental and social-emotional development of all students, staff, and community by following best practices in the areas of:

- Social and Emotional curriculum and instruction
- School-wide behavior support systems
- School-based mental health services
 - Both the Primary and Intermediate Schools have school counselors on hand and available for students and families with extended hours
- Family support systems
- Staff supports systems

Family and Community Engagement

Pleasant Valley will continue its commitment to families and the community by:

- Operating the *Store Next Door* which offers free clothes to all family members in need (after school hours by appointment)
- Connecting families in need with the appropriate agencies to provide support
- Providing laundry facilities for families in need after school hours (by appointment only)
- Providing virtual opportunities for families to connect

- Providing free breakfast and lunch for students during hybrid and remote learning days at school and at remote locations

Operations

Pleasant Valley will work to maintain effective and efficient operations by following these practices in the areas of:

Arrival

- Students will have assigned procedures to follow during arrival to school to ensure social distancing and safety
 - Primary School students in PreK, Kindergarten, and 1st grade will enter the building through the main doors and go directly to their classroom
 - Primary School students in 2nd grade will enter the building through the main doors and go to the cafeteria to pick up their breakfast trays. They will then go directly to their classroom
 - All homeroom teachers will be in their classrooms ready to receive students at 8:00
 - Teachers and staff members that do not have a homeroom will assist every morning with the flow of traffic
 - Kindergarten and First grade students will be served breakfast in their classroom by the cafeteria staff
 - PreK and ECE students will eat breakfast in the cafeteria after everyone in K-2nd is in their classrooms and have been served breakfast
- Students will have assigned procedures to follow during arrival to school to ensure social distancing and safety
 - Intermediate School students in 3rd through 8th grade will enter through the middle door in the circle drive and go to the cafeteria to pick up their breakfast trays. They will then go directly to their classroom
 - All homeroom teachers will be in their classrooms ready to receive students at 7:30
 - Teachers and staff members that do not have a homeroom will assist every morning with the flow of traffic

Departure

- Students will have assigned procedures to follow during arrival to school to ensure social distancing and safety
 - Primary School Students (bus riders) in PreK through 2nd will follow established procedures for dismissal. When a bus is called a staff member will come to the classroom to pick up the students that ride that particular bus and escort them to the bus
 - Primary School Students (car riders and walkers) in PreK through 2nd will be dismissed by grade level and stand on specific spots until matched with his or her parent
 - Primary School Students (Rogy's and Holy Cross) will follow established procedures for dismissal and be picked up from their classrooms by a staff member

- Intermediate School students (bus riders) will follow established procedures for dismissal. Each bus will be called and students will dismiss through the appropriate doors to get on the bus
- Intermediate School students (car riders and walkers) will follow established procedures for dismissal. Each group will be called to dismiss and leave through the appropriate door. Car riders will be required to stand on socially distanced spot in the sidewalk as they wait for their ride to pick them up

Travel through hallways

- Students will have limited movement in the school building to ensure the “bubble” method is in place to reduce the interaction and intermingling of students

Common areas

- **Gym class**

- Students will participate in activities that maintain social distancing
- Students will be assigned to specific equipment that is sanitized daily
- When at all possible students will have PE classes outside (when classes are held outside students will not be required to wear face coverings)

- **Lunch**

- Students will be assigned to a table with the appropriate social distance between students. Students must always sit in their assigned seat. Tables and seats will be sanitized after each student eats (students will not be required to wear a face covering while eating lunch)

- **Recess**

- Students will be required to stay in specific areas outside to maintain the “bubble”
- Students will not be allowed to play on the jungle gym
- Students will be provided equipment such as basketballs, soccer balls, jump ropes, bubbles, chalk etc... to play with at recess. Students will need to maintain social distance while outside and all equipment will be specific to each class. All equipment will be sanitized after each use
- Students will not be required to wear face covering during recess if they maintain social distancing

- **Library**

- Students will sanitize their hands when entering the library and be able to check out books. Surfaces will be sanitized between classes
- When books are returned they will be “quarantined” for 5 days before being returned to the shelves
- Students will be encouraged to check out books electronically as well to use on their chromebooks or phones

- **Bathrooms**

- Students will be assigned to specific bathrooms throughout the building
- Classes will be assigned scheduled bathroom breaks throughout the day

- The appropriate number of students will be allowed into the bathroom at a time to maintain social distancing
- Bathrooms will be sanitized between classes

Transportation

Pleasant Valley will work to ensure that all students remain healthy and safe by following these practices:

- Social Distancing on the bus as much as possible with a limit of 50 students on the bus
- Bus drivers and monitors will complete daily self temperature and health checks
- Students and adults will be required to wear face coverings while on the bus and waiting at bus stops
- Windows will be open on the bus when appropriate to provide additional ventilation
- Students will be assigned to a specific seat and required to sit there to and from school
- The bus will be sanitized after each route is complete and students have exited the bus
- **Students who do not follow bus rules will not be allowed to ride the bus**

Technology

Pleasant Valley will work to ensure that each student has access to the technology needed to be a successful virtual learner.

- Primary students in grades PreK through 2nd grade will need a device at home on which to view teacher videos
 - Parents can provide the device
 - An older sibling (grades 3-8) will be issued a chromebook and can share with their younger sibling
 - The district will provide one device if none are available in the home
 - Parents and students will be required to sign an acceptable use policy and a chromebook rental policy
 - **If the chromebook or charger is lost or damaged parents are responsible for the \$50.00 copay towards replacement costs**
- Intermediate students in grades 3 through 8 will be issued a chromebook and charger that will stay at home for their virtual learning needs
 - Parents and students will be required to sign an acceptable use policy and a chromebook rental policy
 - **If the chromebook or charger is lost or damaged parents are responsible for the \$50.00 copay towards replacement costs**
- Intermediate students in grades 3 through 8 will also be issued a chromebook for use at school only

Parents are responsible for providing internet access in their home for students to access their virtual lessons.

Instruction

Schedule

- Students will attend school on designated days. Students will either attend school on A days (Monday and Tuesday) or B days (Thursday and Friday). On the days students are not physically at school, students will participate in virtual learning. Students will not be required to do any virtual or in-person learning on designated school holidays.
- Students will be grouped according to their households. All students will participate in virtual learning on Wednesdays. This will allow our teachers to videotape themselves and attend professional development on Wednesdays.
- Students will attend in person learning during their regularly scheduled school hours. We will be offering all of our specials during in-person learning. All core classes will be virtual and pre-recorded.
- **If students are absent on their assigned day they may NOT come to school on a different day (For example if a student is assigned to A days and misses one, he or she CAN NOT come on a B day or vice versa to make up for the absence)**

Student Virtual Learning Expectations

- Log on daily to google classroom or teacherease for attendance purposes
 - The Parents of Primary Students (PreK-2nd grade) will be required to log in to Google Classroom by 2:00 pm each day to indicate that their student will be present and interacting virtually that day with the videos and assignments posted by their teacher. The parents must do this for EACH student they have at the Primary building
 - Intermediate students (3rd through 8th grade) will be required to log in to Google Classroom and begin interacting virtually by 2:00 pm. This does not mean that all work needs to be completed by 2:00 pm, but it must be started by 2:00 pm)
- Complete daily virtual assignments
 - Students must watch all posted videos and submit all virtual assignments by a specific date in order to receive full credit. Any assignment not submitted by the specific date will be entered as a zero. Students who attend in person learning on A days will be required to have their virtual learning for that week completed by the end of the day the following Tuesday. Students who attend in person learning on B days will be required to have their virtual learning for that week completed by the end of the day the following Friday. (See table for example)
- Correspond with teacher weekly
- Engage in Virtual learning with academic honesty
- Ensure proper care and use of chromebook

GROUP A STUDENTS

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	A group in school (No homework will be required)	A group in school (No homework will be required)	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed
Week 2	A group in school (No homework will be required)	A group in school (No homework will be required) ALL WORK FROM WEEK 1 IS DUE	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed
Week 3	A group in school (No homework will be required)	A group in school (No homework will be required) ALL WORK FROM WEEK 2 IS DUE	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed
Week 4	A group in school (No homework will be required)	A group in school (No homework will be required) ALL WORK FROM WEEK 3 IS DUE	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed

GROUP B STUDENTS

	Monday	Tuesday	Wednesday	Thursday	Friday
Week1	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	B group in school (No homework will be required)	B group in school (No homework will be required)
Week 2	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	B group in school (No homework will be required)	B group in school (No homework will be required) ALL WORK FROM WEEK 1 IS DUE
Week 3	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	B group in school (No homework will be required)	B group in school (No homework will be required) ALL WORK FROM WEEK 2 IS DUE
Week 4	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	Virtual learning Assignments are required to be completed	B group in school (No homework will be required)	B group in school (No homework will be required) ALL WORK FROM WEEK 3 IS DUE

Parent Virtual Learning Expectations

- **Parents are responsible for providing internet access in their home for students to access their virtual lessons.**
- Assure that your student has logged in to Google Classroom for attendance and learning purposes each day. If student is unable to participate virtually due to illness or other reason contact the school to report the absence
- Verify student has completed daily virtual assignments
- Assist student as needed with virtual learning
- Correspond with teacher when needed
- Ensure students engage in virtual learning with academic honesty
- Care for chromebook

School Supplies

- Students will receive a student supply kit with all the necessary supplies needed for remote learning at home including math manipulatives, paper, pencils, crayons, markers, scissors, ...etc
 - These supplies must stay at home to limit cross contamination
- **Parents will need to purchase normal grade level supplies (see Pleasant Valley School Supply List on pv62.com) to bring to school including a face mask**
 - These supplies must stay at school to limit cross contamination
- All supplies should be labeled with the student's name
- No supplies will be shared at school amongst students

General Student Expectations

- Expectations will vary depending on the grade level of the student
- Students will engage in the academic lessons provided by the teachers on Google Classroom
- Students should contact their teachers through Google Classroom with any questions about assignments
- Students will be responsible to submit work as required by each individual grade level
- Students must complete work by the required deadline or it will be a zero

General Teacher Expectations

- Teachers will provide engaging lessons and post them by 8:00 am each day
- Teachers will provide feedback to students/parents in a timely manner
- Teachers will communicate with students/parents when needed
- Teachers will monitor virtual learning to ensure student work is completed

Assessments

- All students will complete benchmark assessments when in attendance on their scheduled days
- Students will continue to be progress monitored and assessed for tier 2 and tier 3 interventions
- Classroom quizzes and tests will be given on student attendance days when appropriate

Student Behavior Expectations and Consequences/PBIS

- Students will be responsible for following the student handbook, PBIS behavior expectations
- Any student who does not follow the student handbook, PBIS behavior expectations will be held accountable
- Any student who jeopardizes the safety or health of a student or staff member will be subject to disciplinary action and removal of in-person learning. (Example spitting, biting, intentionally coughing, intentionally sneezing, refusing to wear a face covering, refusing to wash hands, refusing to maintain social distance, etc...)

After school activities

- **Student Council (6th through 8th Grade)**
 - Students will be able to meet with face coverings and social distancing after school for meetings and activities
- **Yearbook Club (6th through 8th Grade)**
 - Students will be able to meet with face coverings and social distancing after school for meetings and activities
- **Drama (4th through 8th Grade)**
 - Students will be able to meet with face coverings and social distancing after school for meetings and activities
- **Sports (Girls Basketball, Boys Basketball, Cheerleading, Volleyball)**
 - At this time we are waiting for guidance from IESA
 - IF actual games are prohibited Pleasant Valley will still have conditioning and skill practice for each sport

Additional Information

Registration

- Registration for the 2020-2021 school year will ONLY be held at Pleasant Valley Intermediate School (3314 W. Richwoods Blvd.) for all students PreK through 8th grade
- Registration will be:
 - August 4, 2020 8:00 to 11:00 then 12:00 to 3:00 then 4:00 to 7:00
 - August 5, 2020 8:00 to 11:00 then 12:00 to 3:00 then 4:00 to 7:00
 - August 6, 2020 8:00 to 11:00 then 12:00 to 4:00
 - August 7, 2020 the office will be closed
- **ALL students(returning and new) must register**
- **ALL students (returning and new) must provide proof of residency before they can be registered**
- **No paperwork will be accepted until the district has proof of residency**
- **ALL Kindergarten students will be screened at registration for placement**

REGISTRATION WILL TAKE LONGER THIS YEAR DUE TO THE AMOUNT OF INFORMATION THAT NEEDS TO BE GIVEN TO PARENTS, THE ISSUANCE OF CHROMEBOOKS, AND THE SIGN UP FOR MEET THE TEACHER APPOINTMENTS. PLEASE PLAN ON SPENDING AT LEAST 60 MINUTES AT REGISTRATION

ALL ADULTS AND CHILDREN WHO COME TO REGISTRATION MUST WEAR FACE COVERINGS AND ABIDE BY SOCIAL DISTANCING GUIDELINES

Meet the Teacher

- **Meet the Teacher will be held at both the Primary and Intermediate Schools by appointment only**
 - You will make an appointment for each of your students at registration
 - Each appointment for Meet the Teacher will last approximately 20 minutes so that students and families have an opportunity to meet the teachers individually and understand the process and requirements for hybrid learning
 - Meet the Teacher will be at the following times:
 - August 18, 2020 4:00 pm to 7:00 pm
 - August 19, 2020 8:00 am to 3:30 pm
 - August 20, 2020 11:00 am to 6:30 pm
 - August 21, 2020 8:00 am to 3:30 pm