

# **PLEASANT VALLEY SCHOOL DISTRICT #62**

## **APPLICATION FOR EMPLOYMENT**

Pleasant Valley School, District #62 is an equal opportunity employer. All Qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, ancestry, marital status, veteran status, sexual orientation, or preference, genetic information, creed and any other protected group status or physical or mental disability.  
(Pleasant Valley School, district #62 will hereafter be referred to as "District #62")

## PERSONAL

Last Name	First	MI
Other Names(s) Used		Home Telephone # ( )
Address		Business or Message # ( )
Position Applying For	Referred By	Salary Desired
Have you interviewed with District #62 before? ( ) Yes ( ) No	If yes, list date(s) and job title(s)	
Have you ever been employed by District #62? ( ) Yes ( ) No	If yes, list date(s) and job title(s)	
Do you have any relatives employed by District #62? ( ) Yes ( ) No	If yes, list date(s) and job title(s)	
Are you at least 18 years of age? ( ) Yes ( ) No	If under 18, do you have a work permit? ( ) Yes ( ) No	

## EDUCATION

Circle Highest Grade Completed:      High School   9   10   11   12  
 College, Trade or Business   1   2   3   4  
 Graduate Studies      \_\_\_\_\_

School	Address	Major Studies	Degree, Diploma License or Certification
High School			
College/University			
Vocational, Other			

**Certified Personnel:** Type of Certificate \_\_\_\_\_ Certificate Number \_\_\_\_\_

What subject areas are you certified to teach? \_\_\_\_\_

If you prefer to teach only certain grade levels or subjects, please list them. \_\_\_\_\_

Where did you do your practice teaching? \_\_\_\_\_

I would like to be placed on the substitute teaching list at Pleasant Valley School, District #62 YES [ ] NO [ ]

**Non-certified Personnel:**

Do you type? YES [ ] NO [ ]      If yes, WPM: \_\_\_\_\_

Computer Skills (Hardware / Software)

## EMPLOYMENT HISTORY

List all employments starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name	<del>Starting Salary</del>
Employed Until / /	Employer Address	Supervisor Phone #	<del>Ending Salary</del>
Job Title		Reason For Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	<del>Starting Salary</del>
Employed Until / /	Employer Address	Supervisor Phone #	<del>Ending Salary</del>
Job Title		Reason For Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	<del>Starting Salary</del>
Employed Until / /	Employer Address	Supervisor Phone #	<del>Ending Salary</del>
Job Title		Reason For Leaving	
Duties & Responsibilites			

### Other Employment

Employer Name	Dates of Employment	Job Title	Reason For Leaving

## GENERAL

Yes

No

- ( ) ( ) May we contact your current employer for references?
- ( ) ( ) If hired, will you be able to work overtime and weekends?
- ( ) ( ) Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation?
- ( ) ( ) Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, sealed or expunged by the court? (A "yes" response does not automatically disqualify your application.)

## CERTIFICATION & AUTHORIZATION

The above information is true and correct. I understand that, in the event of my employment with District #62, I shall be subject to termination if any of the information that I have given in this application has any intentional misstatements, misrepresentations, or other distorted information or if I have failed to give any information herein requested, regardless of the time elapsed at the time of discovery.

I authorize District #62 to inquire into my educational, professional, and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide requested employment-related information about me to District #62 and will hold District #62 and my former employers harmless from any claims made on the basis of such information. I further authorize District #62 to perform other necessary background checks as a condition of employment.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with District #62 is intended to create an employment contract between myself and District #62 under which my employment could only be terminated for cause. On the contrary, I understand and agree that, if hired, my employment will be terminable at will and may be terminated by me or District #62 at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I hereby acknowledge that I have read and agree to the above statements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

