PLEASANT VALLEY
SCHOOL DISTRICT #62

Engage, inspire and empower each student toward academic excellence and citizenship.

December 16, 2025

PLEASANT VALLEY SCHOOL DISTRICT #62
Regular Meeting Minutes

The regular meeting minutes of November 18, 2025 were approved at the regularly scheduled Board of Education meeting on December 16, 2025

Tracy Forck, Secretary
Board of Education #62

Adam Larck, President
Board of Education #62

Tracy Forck
Superintendent

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

Kelly Galyean, *Principal*
Primary School (Pre-K-3)

4623 W. Redbud Dr.
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Ashley Henegar, *Principal*
Intermediate School (4-8)

3314 W. Richwoods Blvd.
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www.pv62.com

Regular Meeting
Tuesday, November 18, 2025 6:00 PM

Intermediate Music Room
3314 W. Richwoods Blvd.
Peoria, IL 61604

Isaac Downing:	Absent
Mary Gray:	Absent
Suzanne Johnstone:	Present
Gia Jones:	Present
Adam Larck:	Present
Rachel Lukehart:	Present
Liz Tiethoff:	Present

Present: 5, Absent: 2.

- * Adam Larck left at 6:13 pm.

*Suazanne Johnstone presided over the meeting upon his departure at 6:13 pm.
*Gia Jones joined the meeting at 6:13 pm.

Others in Attendance:

- Tracy Forck
- Kelly Galyean
- Rebecca Trecek
- Becky Donahue
- Christine White

I. Call to Order

II. Communications and Visitors

- Mrs. Forck shared with the board that fellow board member, Mary Gray had been hospitalized.
- The Writing Day video was shared with those in attendance.
- Christine White and Becky Donahue provided an overview of the Writing Day activities that were held.
- Conference information folders were distributed to board members who would be attending the annual IASB conference.

II.A. Writing Day Video

II.B. Information Folders for Triple I

III. Approve Regular Minutes
Moved to approve the regular meeting minutes of October 21, 2025. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.

Isaac Downing: Absent, Mary Gray: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

IV. Financial Statement and Approval of Bills
Moved to approve the financial statements, bills, and October 2025 payroll. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Isaac Downing: Absent, Mary Gray: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V. Business

V.A. First Reading of Press Plus 120 (policies: 2:120, 2:150, 2:270, 4:10, 4:30, 4:80, 5:10, 5:90, 5:100, 5:200, 5:280, 5:300, 6:20, 6:40, 6:60, 6:130, 6:160, 6:220, 6:300, 6:315, 7:70, 7:150, 7:180, 7:190, 7:290, 7:340, 8:30,)

V.B. Tentative Levy

V.C. Levy notice in paper
Moved to approve the publishing of the Levy notice in the local newspaper. This motion, made by Liz Tiethoff and seconded by Rachel Lukehart, Passed.
Isaac Downing: Absent, Mary Gray: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.D. Approve contract with JP Seasonal for snow removal
Moved to approve the contract with JP Seasonal for snow removal. This motion, made by Liz Tiethoff and seconded by Gia Jones, Passed.
Isaac Downing: Absent, Mary Gray: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

VI. Information

VI.A. Enrollment

VI.B. IAR presentation

- Presentation was give by Mrs. Forck.
- 24.8% of students are receiving Special Education services
- 44% of students wer absent 16 or more days last year; this year, that number has decreased by 14%
- The average daily attendance last year was 91%, and has increased to 93% this year
- Christine White shared that the strategies and structures in place at Pleasant Valley, along with consistency in the systmes, are producing positive results.

VII. Reports

VII.A. Teacher

- Both teachers present expressed how much they enjoy working at Pleasant Valley.
- They highlighted the strong work ethic of the students, noting it is exceptional compared to their previous teaching experiences.
- Becky Donahue shared that she feels working at Pleasant Valley is a "hidden jewel" in the Peoria area, and Christine White echoed this as well.

VII.B. Principal(s)

VII.C. Superintendent

- Congratulations to the Pleasant Valley Speech Team! All 12 students brought home a first place win, and we had the most family support!
- Mrs. Ryan, our Family Engagement Director, provided 52 families with meals and baby formula as needed during the first week of the federal government shutdown and 40 families during the second week.
- The support covered enough food for each family for the entire week.
- Sincere thanks to Mrs. Ryan for her hard work and for securing donations to meet the needs of our families.

Shoot-A-Thon Update!

- Ms. Michael reported that the fundraiser nearly reached the $1,000.00 goal during today's event.

VII.D. Board of Education

- Gia Jones expressed her appreciation for Mr. Pickens social media updates for Pleasant Valley, noting they are well done and congratulating him on a great job.

VIII. Adjourn to Executive Session
moved to adjourn to Executive Session at 6:51 pm. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Isaac Downing: Absent, Mary Gray: Absent, Adam Larck: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 4, Nay: 0, Absent: 3

IX. Action from Executive Session
moved to hire Randal Amundson as a part time bus driver for the 25-26 school year. This motion, made by Liz Tiethoff and seconded by Rachel Lukehart, Passed.
Isaac Downing: Absent, Mary Gray: Absent, Adam Larck: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 4, Nay: 0, Absent: 3

X. Adjournment
Moved to adjourn at 6:51 pm. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.

Isaac Downing: Absent, Mary Gray: Absent, Adam Larck: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 4, Nay: 0, Absent: 3