PLEASANT VALLEY
SCHOOL DISTRICT #62

Engage, inspire and empower each student toward academic excellence and citizenship.

September 30, 2025

PLEASANT VALLEY SCHOOL DISTRICT #62
Regular Meeting Minutes - August 26, 2025

The regular meeting minutes of August 26, 2025 were approved at the regularly scheduled Board of Education meeting on September 30, 2025.

Tracy Forck, Secretary
Board of Education #62

Adam Larck, President
Board of Education #62

Tracy Forck
Superintendent

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

Kelly Galyean, *Principal*
Primary School (Pre-K-3)

4623 W. Redbud Dr.
Peoria, IL 61604
Phone: (309) 673-6750
Fax: (309) 674-0165

Ashley Henegar, *Principal*
Intermediate School (4-8)

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

www.pv62.com

Regular Meeting
Tuesday, August 26, 2025 6:00 PM

Intermediate Music Room
3314 W. Richwoods Blvd.
Peoria, IL 61604

Isaac Downing:	Absent
Mary Gray:	Present
Suzanne Johnstone:	Absent
Gia Jones:	Present
Adam Larck:	Present
Rachel Lukehart:	Present
Liz Tiethoff:	Present

Present: 5, Absent: 2.
*Mary Gray Arrived @ 6:07 PM
Others In Attendance:

- Tracy Forck
- Kelly Galyean
- Rebecca Trecek
- Joshua Schauer
- Rachel Adkins

I. Call to Order

II. Communications and Visitors

III. Approve Regular and Executive Minutes
Moved to approve both the Regular and Executive Meeting Minutes of July 22, 2025. This motion, made by Rachel Lukehart and seconded by Gia Jones, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

IV. Financial Statement and Approval of Bills
Moved to approve the financial statements, bills and payroll for July 2025. This motion, made by Rachel Lukehart and seconded by Gia Jones, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V. Business

V.A. Approve Better Banks as authorized depository for the District.(Policy 4:30)
Moved to approve Better Banks as the authorized depository for the District. This motion, made by Liz Tiethoff and seconded by Rachel Lukehart, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam

Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.B. Approve treasurer/designee Rebecca Trecek to pay social security taxes and wages without further School Board approval. (Policy 4:50)
Moved to approve the treasurer/designee Rebecca Trecek to pay social security taxes and wages without further School Board approval. This motion, made by Gia Jones and seconded by Liz Tiethoff, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.C. Approve Rebecca Trecek as activity funds treasurer. (Policy 4:90)
Moved to approve Rebecca Trecek as the Activity Funds treasurer. This motion, made by Rachel Lukehart and seconded by Gia Jones, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.D. Set budget hearing for 5:45 p.m. on Tuesday, September 30, 2025 and approve public advertisement for hearing
Moved to approve that our budget hearing be set for Tuesday, September 30, 2025 at 5:45 PM, and to approve the public advertisement for said hearing. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.E. Explanation of Evidence Based Funding from the State

V.F. Review tentative budget for FY25

V.G. First Reading of Press Plus Policies 119 : 2:80, 2;130, 7:40, 7:90, 7:140, 7:325, 8:80 along with updates to exhibits, footnotes, and procedures

VI. Information

VI.A. Update on Fact Fluency Initiative
Mr. Schauer provided an update on the Fact Fluency Kits. He shared that the kits have been distributed to both the primary and intermediate buildings. These kits include a variety of games and activities designed for at-home practice with family members. Students are logging their practice time, and to date a total of 1,160 minutes has been recorded. The goal for the 1st quarter is to reach 50,000 minutes of practice. If this goal is achieved, the students will be rewarded with a Glow Party in the gym.

VI.B. Enrollment
3 more students at the Primary and 16 more students at Intermediate as of August

VII. Reports

VII.A. Teacher

VII.B. Principal

August 2025

Principal Report

- **Thank you to all the staff that volunteered during registration. The help was greatly appreciated.**
- **Thank you to Ms. Gordon, Mrs. Williams, Mr. Keaschall, Mr. Jenkins and Ms. Orear for all their hard work during registration and everything they do to assist in getting the school year started.**
- **Thank you to Mrs. Forck for arranging the two days of PD for institute days which included student engagement, coteaching and planning. Thank you to Mrs. Ryan for all the organizing she did behind the scenes to make both days special.**
- **Thank you to the whole staff for their patience and hard work as we started this school year.**
- **Thank you to Mr. Esselman, Ms. Harvey, Mrs. Larson, Mrs. Haulk, Ms. Hart, Mrs. Ryan, Miss Ellis and Miss Jekatis for helping during kindergarten screening week. It really does take a village and we couldn't do it without them.**
- **Birthday Buddies is starting up again. Our first date is August 27th. Mrs. Ryan will be coordinating this event and it will be held the last Wednesday of each month.**
- **Grandparents breakfast for the Intermediate is scheduled for September 8th and the Primary is scheduled for September 16th. Mrs. Ryan will be getting information out to parents soon.**
- **The Primary STEAM committee is holding a family STEAM night at the primary school on September 24th. The committee will be sending information home to students and parents as the date approaches.**

VII.C. Superintendent

Mrs. Forck reported that a new activity bus has been purchased. And our medium-sized bus, that is leased, will be used to transport special education students who are bused out of the district. She noted that cost savings data related to this purchase will be presented at a future board meeting. Currently, the district has two bus monitors, and one bus driver assigned to this route. Mrs. Forck also stated that she has consulted with ISBE regarding the regulations and guidelines pertaining to who may operate the activity bus and under what conditions.

Regarding our IAR scores, Mrs. Forck shared that updated scores have been released for Math and reading. The district has shown improvements in both math and reading scores, while our science scores have gone down.

VII.D. Board of Education
Board member Liz Tiethoff shared that the first day of school was a joyful and welcoming experience. She highlighted the festive atmosphere, including balloons, music, matching shirts, which created an exciting environment for students returning to school. She expressed appreciation for the efforts made to make the day special!

VIII. Adjourn to Executive Session
Motion to move into executive session at 6:34 pm. This motion, made by Mary Gray and seconded by Rachel Lukehart, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

IX. Action from Executive Session
Moved to hire Kate Arp as an ECE paraprofessional for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Mary Gray, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Madison Boland as a special education teacher for the 2025-2026 school year. This motion, made by Mary Gray and seconded by Rachel Lukehart, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Angela Butler as a special education paraprofessional for the 2025-2026 school year. This motion, made by Gia Jones and seconded by Liz Tiethoff, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Abigail Davison as a Bright Futures paraprofessional for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Mary Gray, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Dominisha Hightower as a cook at the Intermediate school for the 2025-2026 school year. This motion, made by Mary Gray and seconded by Gia Jones, Passed.
Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

X. Adjournment
Moved to adjourn at 6:45pm. This motion, made by Mary Gray and seconded by Gia Jones, Passed.

Isaac Downing: Absent, Suzanne Johnstone: Absent, Mary Gray: Yea, Gia Jones: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2