



PLEASANT VALLEY

SCHOOL DISTRICT #62

Engage, inspire and empower each student toward academic excellence and citizenship.

October 24, 2023

PLEASANT VALLEY SCHOOL DISTRICT #62 Regular Meeting Minutes

The regular meeting minutes of September 26, 2023 were approved at the regularly scheduled Board of Education meeting on October 24, 2023.

Tracy Forck, Secretary
Board of Education #62

Adam Larck, President
Board of Education #62

Tracy Forck
Superintendent

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

Kelly Galyean, *Principal*
Primary School (Pre-K-3)

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Ashley Henegar, *Principal*
Intermediate School (4-8)

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Regular Meeting
Tuesday, September 26, 2023 6:00 PM

Intermediate Music Room
3314 W. Richwoods Blvd.
Peoria, IL 61604

Mary Gray: Absent
Suzanne Johnstone: Present
Gia Jones: Present
Adam Larck: Present
Alan Paredes: Absent
Cliff Quine: Present
Gennett Smith: Absent

Present: 4, Absent: 3.

Others in attendance:

- Tracy Forck
- Kelly Galyean
- Rebecca Trecek
- Colleen Ryan
- Eve Harlan
- Alyssa Waters

I. Call to Order

II. Communications and Visitors

Cliff Quine welcomed Mrs. Ryan, our Family Engagement Coordinator as well as Eve Harlan and Alyssa Waters, both 2nd grade teachers.

III. Approve Regular and Executive Minutes

Moved to approve both the regular and executive meeting minutes of August 29, 2023. This motion, made by Suzanne Johnstone and seconded by Adam Larck, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea

Yea: 4, Nay: 0, Absent: 3

IV. Financial Statement and Approval of Bills

Moved to approve the financial statements, payment of bills, and July 2023 payrolls. This motion, made by Adam Larck and seconded by Gia Jones, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea

Yea: 4, Nay: 0, Absent: 3

V. Business

V.A. Adopt the 2023-2024 Budget

Moved to approve the adoption of the 2023-2024 budget. This motion, made by Adam Larck and seconded by Suzanne Johnstone, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

V.B. Approve the recommendation to construct a playground at the Primary School using option 2

Moved to approve the recommendation to construct a playground at the primary building, utilizing option 2. This motion, made by Suzanne Johnstone and seconded by Adam Larck, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

V.C. Approve recommendation to continue with BCBS as healthcare providers for the district
Moved to approve the recommendation to continue with Blue Cross Blue Shield of Illinois as our healthcare providers for the district. This motion, made by Suzanne Johnstone and seconded by Gia Jones, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

V.D. Approve the compliance and filings of state reports to include teacher service records and salaries

Moved to approve the compliance and filings of state reports to include teacher service records and salaries. This motion, made by Suzanne Johnstone and seconded by Adam Larck, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

V.E. Approve recommendation to edit superintendent evaluation timeline

Moved to approved the recommendations made by Gia Jones to edit the superintendent evaluation timeline. This motion, made by Gia Jones and seconded by Suzanne Johnstone, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

V.F. Approve recommendation to use JP Seasonal Services for snow plow services for this winter

Moved to approve JP Seasonal services for snow plow services this winter. This motion, made by Suzanne Johnstone and seconded by Gia Jones, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea
Yea: 4, Nay: 0, Absent: 3

VI. Information

VI.A. Information about Family Engagement Program

Mrs. Ryan was present to give a Family Engagement Update:

- The 5th Annual "**Free for All**" was a huge success! We were able to provide clothes, shoes, coats, personal hygiene items, food, housewares, and furniture for our community. Over 500 bags and boxes were carried out over our 3-day event. Many of our Pleasant Valley parents and students donated items to the event this year.
- Our **Family Resource program** is thriving. Our food truck is a valuable piece to the success of this program. Since the beginning of August, we have located needed furniture items for families and delivered 5 couches, 7 beds, 8 dressers, 3 kitchen tables/chairs and many houseware items such as bedding, small appliances, pots and pans, dishes, etc. A huge thank you to our facility managers, Mr. Mink and Mr. Quinton, for picking up, delivering and setting up the furniture in our families' homes. They are making a big difference in our community.
- Our **church partnerships** are continuing to grow. The UU Church is preparing to pack home food bags of non-perishable items and Forrest Hill United Methodist Church is partnering with us again to provide extra "snack packs" on long weekends and our holiday breaks for interested families. The Church of the Brethren in Peoria held a fundraiser for their congregation to bring personal hygiene items to stock our store for the new year.
- In May, we applied for a grant through The Sisters of St. Francis of the Immaculate Conception and were awarded \$2,500.00 in August to purchase new socks and underwear for our Store Next Door in both buildings.
- Our **Store Next Door** has food, personal hygiene, cleaning supplies, clothes and shoes. The store runs donations in cash and in-kind. Community members volunteer their time to assist with shopping and organizing. An average of 15-20 students per day utilize the store in some way for themselves or their family. Some utilize it for clean clothes, so we are able to wash the clothes they have on had have clean outfits to wear. The resource goes a long way to alleviate anxiety for our students and their families. Many students and their families also donate items to the store. This has become a reciprocal support that is prideful for all.
- A big thank you to Mrs. Forck and the School Board for supporting the development of our Store and dedicating space in both buildings to maintain this valuable resource.
- Birthday Buddies are BACK! Our City of Peoria police officers as well as our County Sheriff's Deputies are participating in the program. The kitchen prepares cookies for all the students at the primary for our law enforcement friends to pass out. Community members sign up to sponsor the cost of the cookies on a monthly basis.
- A big thank you to Officer Merna for hosting and to Jill Getz and Heidi Zeiler in the kitchen for doing the baking.
- Our Drama Club continues to flourish. Our students had the opportunity to perform at the "Big Picture" street festival downtown a few weeks ago and members of the club will perform this coming Saturday at a fundraiser to support the restoration of the Madison Theater. We are proud of how far we have come to expose our students to the arts! A big thank you to Mrs. Forck, Mr. Blanks, and Mr. Pickens for their hard work and dedication to the development of these programs.
- We have selected our spring musical this year. Auditions are already underway for our PV Student's edition of Fooloose! Please join us on May 16 and 17 for what we believe will be another successful performance from our talented students.

- We still continue to assist where we can when students and families are in need of help navigating eye appointments / glasses. Ameren bills, job searching, food insecurity, etc. Over the past 5 years, we have fostered a sense of commitment to our community of students, staff, and families, and they to us.
- Thank you to Ms. Galyean and Ms. Henegar for being flexible and supportive of our programs! They both go out of their way to help solve problems and offer assistance when I am unable to be in 2 places at once.
- Thank you for the opportunity to work in this position of family support and engagement. We have come a long way in showing our families support and gaining trust and commitment to strengthening our PV community for the social, emotional and academic success of our students. We will only grow stronger as we continue this work together.

After Mrs. Ryan's update, both Cliff Quine and Mrs. Fock complimented her on the hard work she consistently does and her connection with our families that she has made. Cliff Quine commented on how he sees how both our parents and students are drawn to her and their compassion for her, for what she does for them.

VI.B. Life Health Safety Report

- Mrs. Forck shared the district received a perfect score on our health life safety report.
- She gave a huge thank you to Ms. Galyean, Ms. Henegar, Mr. Mink and Mr. Quinton for their efforts in making this happen.

VI.C. Enrollment

- Cliff Quine inquired if the 39 SE students included the Bartonville students.
- Mrs. Forck shared it does not. She also shared it does not include the ECE program students.

VII. Reports

VII.A. Principal(s)

Ms. Galyean's Report:

- Grandparents' breakfast was amazing! We served over 250 students and grandparents over the two days. Thank you to Mrs. Ryan, Jill Getz and Heidi Zeiler for putting together a memorial event. The food was delicious. Thank you to Bob Quinton and Lamonia Barksdale for their help in setting up and tearing down.
- The Primary School ELA committee hosted a reading night with a carnival theme on September 20. We had 130 people in attendance. Students enjoyed games and food. Students were able to take home free books. Thank you to the committee for setting up a fun evening.
- We had an impromptu fire drill at dismissal one day due to an air freshener setting off an alarm. The staff and students did a nice job while we cleared the building and prepared for dismissal.

- The primary building had its building inspection by the ROE and the State Fire Marshall. We received a perfect score.
- Mrs. Ryan and Officer Merna will be hosting Birthday Buddies this Wednesday, September 27.
- Erin's Law presentations will be held on October 5. This is a state mandated presentation and notes will go home to parents prior to the classroom visits.
- Conferences are coming up on October 11 and 12. Notes will be going home this week to schedule dates and times.
- School pictures at the Primary Building are scheduled for October 11.

Ms. Henegar's Report

- RTI started this month. Our students are getting back in the groove and are able to close gaps or receive enrichment by meeting in small groups.
- Both girl's basketball and cheerleading have been going great! Both have a good group of students | athletes to work with.
- We are looking forward to a 1/2 day tailgating with our staff tomorrow!
- Our 8th grade will be going to Career Spark at the Peoria Civic Center. I will also be attending and am very excited to see what it is all about.
- On October 25, we will have our first Intermediate Family Reading Night. It is a Haunted Hallways theme, and will incorporate trick-or-treating along with the love of reading.

VII.B. Teacher

- Mrs. Harlan and Miss Waters, our 2nd grade teachers, were present.
- Mrs. Harlan spoke on behalf of both of them.
- SEL support information was shared. She gave commented on how nicely it is structured and easy to use.
- She shared that it is really important students have this daily engagement piece.
- Mrs. Harlan shared that this enables great interaction between students, as well as student/teacher interaction.

VII.C. Superintendent

- Mrs. Forck shared at our last meeting, she spoke about the teacher vacancy grant which is a retention bonus.
- She shared we have 49 certified teachers and administration that were eligible, and of those 49, 32 certified staff members took the retention bonus offer with a commitment to stay with Pleasant Valley for the next four years.
- Mrs. Forck shared there is no update at this time with regard to an activity bus.
- Currently there is not anyone who is willing to do the licensure needed to drive this vehicle
- The activity bus is being place on hold at this time.

VII.D. Board of Education

- Gia Jones shared a thank you and great job to Mrs. Ryan for all the work she does.
- Gia Jones complimented Mr. Keaschall on the email sent encouraging all the staff.
- She also said great job on the safety scores the district has received.

VIII. Adjournment

Moved to adjourn the regular meeting at 6:40 pm. This motion, made by Adam Larck and seconded by Suzanne Johnstone, Passed.

Mary Gray: Absent, Alan Paredes: Absent, Gennett Smith: Absent, Suzanne Johnstone: Yea, Gia Jones: Yea, Adam Larck: Yea, Cliff Quine: Yea

Yea: 4, Nay: 0, Absent: 3