



PLEASANT VALLEY

SCHOOL DISTRICT #62

Engage, inspire and empower each student toward academic excellence and citizenship.

September 26, 2023

PLEASANT VALLEY SCHOOL DISTRICT #62 Regular Meeting Minutes

The regular meeting minutes of August 29, 2023 were approved at the regularly scheduled Board of Education meeting on September 26, 2023.

Tracy Forsk, Secretary
Board of Education #62

Cliff Quine, Vice-President
Board of Education #62

Tracy Forsk
Superintendent

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

Kelly Galyean, *Principal*
Primary School (Pre-K-3)

4623 W. Redbud Dr.
Peoria, IL 61604
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Ashley Henegar, *Principal*
Intermediate School (4-8)

3314 W. Richwoods Blvd.
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Regular Meeting
Tuesday, August 29, 2023 6:00 PM

Intermediate Music Room
3314 W. Richwoods Blvd.
Peoria, IL 61604

Mary Gray: Present
Suzanne Johnstone: Present
Gia Jones: Present
Adam Larck: Absent
Alan Paredes: Present
Cliff Quine: Present
Gennett Smith: Present

Present: 6, Absent: 1.
Others in Attendance:

- Tracy Forck
- Kelly Galyean
- Ashley Henegar
- Rebecca Trecek
- Michelle Buscher
- Mendy Heaps
- Erin Pantages

I. Call to Order

Call to order was at 6:15 pm

II. Communications and Visitors

Mrs. Forck welcomed our visitors, Michelle Buscher, Erin Pantages, and Mendy Heaps.

III. Approve Regular and Executive Minutes

Moved to approve regular and executive minutes of the August 1, 2023 Board of Education meeting. This motion, made by Mary Gray and seconded by Gia Jones, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea

Yea: 6, Nay: 0, Absent: 1

IV. Financial Statements, Approval of Bills and Approval of Payroll

Moved to approve the financial statements, payment of bills and the July 2023 payroll. This motion, made by Mary Gray and seconded by Gia Jones, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea

Yea: 6, Nay: 0, Absent: 1

V. Business

V.A. Review tentative budget for FY24

- Mrs. Forck shared approximately 23 students are being bussed from our district this year.

VIII. Adjourn to Executive Session

Moved to executive session at 6:45 pm. This motion, made by Mary Gray and seconded by Suzanne Johnstone, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea
Yea: 6, Nay: 0, Absent: 1

IX. Action from Executive Session

Moved to hire Megan Robbins as a Tier III reading teacher. This motion, made by Suzanne Johnstone and seconded by Alan Paredes, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea
Yea: 6, Nay: 0, Absent: 1

Moved to amend the administrative suspension of Ms. Polnitz for trespassing on the school bus to one semester, barring no further infractions. This motion, made by Mary Gray and seconded by Suzanne Johnstone, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea
Yea: 6, Nay: 0, Absent: 1

X. Adjournment

Moved to adjourn at 6:53 pm. This motion, made by Mary Gray and seconded by Alan Paredes, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea
Yea: 6, Nay: 0, Absent: 1

V.B. Approve Tracy Forck as the representative of the Pleasant Valley School District 62 School Board empowered to accept the financial audit provided by The Benning Group, LLC. Moved to approve Tracy Forck as the representative of the Pleasant Valley school District 62 School Board to accept the financial audit provided by The Benning Group, LLC. This motion, made by Mary Gray and seconded by Suzanne Johnstone, Passed.

Adam Larck: Absent, Mary Gray: Yea, Suzanne Johnstone: Yea, Gia Jones: Yea, Alan Paredes: Yea, Cliff Quine: Yea, Gennett Smith: Yea
Yea: 6, Nay: 0, Absent: 1

VI. Information

VI.A. Resignation of Jennifer Lukehart RtI assistant at the Primary School

VI.B. Enrollment

VI.C. Update on the RTU units that provide air conditioning to the Primary school gym and cafeteria

- Mrs. Forck shared approximately 3 weeks ago, the AC went out.
- She shared that this required a new motherboard and motor. The motherboard is being replaced and there is cool air in the gym.
- She shared we are still waiting on the motor to be replaced.

VI.D. Update on the Teacher Vacancy Grant and retention bonus for certified teachers

- Mrs. Forck shared that she spoke with Jay Greening, our attorney, in regards to drafting an MOU for the union and teachers to sign with regard to the \$5,000.00 retention bonus.
- In order to receive this bonus, they will sign a 4-year retention agreement of continued service.
- Certified staff have been given a deadline of September 15, 2023 if they are taking this retention bonus.

VI.E. Update on the funds provided by representative Gordon-Booth

- Mrs. Forck shared an update on the funds being set aside by our Illinois State Representative, Jehan Gordon-Booth.
- \$350,000 was set aside for Pleasant Valley School District #62 to use at our discretion.
- For the 1st year, we will not be creating any new programs or positions due to the unknown availability of these funds in following years.
- Possible allocations of these funds
 - An additional playground at the primary building
 - New speaker system in the intermediate building
 - Any remaining funds, possibly used for enhanced field trips for our students

VI.F. Update on activity bus

- Mrs. Forck shared more information regarding a student activity bus.

- With a 15-passenger van, you can have a regular driver's license to travel from one school to another school back to our school; but, no transportation to homes.
- Any other form of transportation will require a bus driver's permit that involves approximately 8 hours of class and is good for one year. This person would need to have an extensive background check completed, and must test in the vehicle that would be used for transportation.
- Mrs. Forck shared she has had conversation with Mrs. Ryan and pursuing the idea of a 10-12 passenger van vs. a 15-seat capacity activity bus.
- Mr. Larck inquired during this discussion about the possibility of constructing a building to house the food truck and any additional vehicles owned and operated by the district.

VII. Reports

VII.A. Teachers

- Our teachers present were Michelle Buscher (5th Grade CC), Mendy Heaps (Reading | Math - Tier 2 and Art Teacher), and Erin Pantages (6th Grade CC)
- Michelle Buscher shared that she has in place interactive notebooks for her students. One is for math, and one for grammar, which is also combined with reading.
- She shared a sample of the notebook.
- Erin Pantages shared they have been participating in the Wilson Training to help them as teachers meet the needs of all the students.
- She also shared 9 speech students are participating on the speech team this year.
- Mendy Heaps wrote a grant for 3 sewing machines and was awarded that grant. She shared she received those sewing machines this past week to start using material to make art.
- She shared she has approximately 35 kids signed up for art from 6th - 8th grade.
- A reminder was given that the Fine Arts Night will be held again this year in the spring of 2025.

VII.B. Principal(s)

VII.C. Superintendent

- Mrs. Forck shared a thank you to the whole staff.
- She shared that she is very excited about this school year. So far it has been VERY positive and calm.

VII.D. Board of Education

- Cliff Quine inquired about the new bus company.
- Mrs. Forck shared we had a few hiccups the 1st couple of weeks in the year; but, they are definitely more responsive and are working together with the district.
- Cliff Quine inquired about our kids being bussed to Bartonville.
- Mrs. Forck shared due to the fact SEAPCO used to be a part of the Bartonville building, Bartonville now has approximately 1/2 of their building empty. She shared that they had started to house all the programs there.