# PLEASANT VALLEY
## SCHOOL DISTRICT #62

*Engage, inspire and empower each student toward academic excellence and citizenship.*

June 19, 2025

**PLEASANT VALLEY SCHOOL DISTRICT #62**
**Regular Meeting Minutes**

The regular meeting minutes of May 20, 2025 were approved at the regularly scheduled Board of Education Meeting on June 19, 2025.

Tracy Forck

Tracy Forck, Secretary
Board of Education #62

Adam Larck, President
Board of Education #62


Tracy Forck
Superintendent

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

Kelly Galyean, *Principal*
Primary School (Pre-K-3)

4623 W. Redbud Dr.
Peoria, IL 61604
Phone: (309) 673-6750
Fax: (309) 674-0165

Ashley Henegar, *Principal*
Intermediate School (4-8)

3314 W. Richwoods Blvd.
Peoria, IL 61604
Phone: (309) 679-0634
Fax: (309) 679-0652

www.pv62.com

Regular Meeting
Tuesday, May 20, 2025 6:00 PM

Intermediate Music Room
3314 W. Richwoods Blvd.
Peoria, IL 61604

| | |
|---|---|
| Isaac Downing: | Present |
| Mary Gray: | Absent |
| Suzanne Johnstone: | Present |
| Gia Jones: | Absent |
| Adam Larck: | Present |
| Rachel Lukehart: | Present |
| Liz Tiethoff: | Present |

Present: 5, Absent: 2.

- Rachel Lukehart arrived at 6:19 PM
- Suzanne Johnstone arrived at 6:30 PM

Others in Attendance:

- Tracy Forck
- Kelly Galyean
- Ashley Henegar
- Rebecca Trecek
- Angela Robertson
- Mendy Heaps

I. Call to Order

II. Communications and Visitors

II.A. Non Certified Staff Letters for raises and benefits

II.B. Sign up for the Triple I conference. Room Registration is June 2. Conference held November 21-23

III. Approve Regular and Executive Minutes
Moved to approve the regular meeting minutes of April 15, and the executive meeting minutes of April 15, and May 2, 2025. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

IV. Financial Statement and Approval of Bills
Moved to approve the financial statements, April 2025 payroll and payment of the bills. This motion, made by Liz Tiethoff and seconded by Rachel Lukehart, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam

Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to approve. This motion, made by Isaac Downing and seconded by Suzanne Johnstone, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

## V. Business

V.A. Approve recommendation to hire the Benning Group to complete the FY25 audit
Moved to approve the recommendation to hire The Benning Group to complete the District's FY25 audit. This motion, made by Isaac Downing and seconded by Rachel Lukehart, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.B. Approve Better Beverage to supply milk to the district for the FY25-26 school year
Moved to approve Better Beverage to supply milk to the District for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Isaac Downing, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.C. First reading of Board Policies:2:260, 2:265, 4:15, 4:80, 5:10, 5:20, 5:100, 6:150, 6:235, 7:10, 7:20, 7:60, 7:70, 7:180, 7:185, 7:190, 7:200, 7:210, 7:250, 7:255, 7:270, 7:310

V.D. Approve recommendation to renew insurance policy with Unland for FY26
Moved to approve the recommendation to renew our District insurance policy with The Unland Insurance Agency for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.E. Approve lease of school bus from Central State Bus for 25-26 school year plus purchase and installation of bus video cameras
Moved to approve the lease of a school bus from Central State Bus for the 2025-2026 school year, plus the purchase and installation of bus video cameras for this bus. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.F. Approve recommendation for change orders to Primary Cafeteria Infill project
Moved to approve the recommendation for change orders to the Primary Building Cafeteria Infill project. This motion, made by Suzanne Johnstone and seconded by Rachel Lukehart, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam

Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

V.G. Approve recommendation to purchase activity bus
Moved to table this motion until the June 24, 2025 Board meeting. This motion, made by Isaac Downing and seconded by Suzanne Johnstone, Tabled.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

VI. Information

VI.A. Enrollment

VI.B. Behavior Data

VII. Reports

VII.A. Principal(s)
**Ms. Galyean's Report:**

- The Primary School Reading Committee hosted a family night on April 30. Our students enjoyed building a book basket & enjoyed a picnic inside as the weather did not cooperate. Thank you to Mrs. Ryan for posting these pictures on our PV Facebook page.
- Our 3rd grade will visit the Intermediate School on Friday, May 23. Students will have an opportunity to tour the building and meet 4th grade teachers, deans and principal. Thank you to Ms. Henegar for hosting us.
- The end of the fourth quarter is Friday, May 23. Report cards will go home with students on Friday, May 30.
- PBIS is scheduled for May 29. We will have a blow-up slide and bounce house.
- Our Fun Committee's field day for students is scheduled for May 27. Students will participate in multiple activities, including balloon races, relays and, of course, the playground.
- Our end of the year Birthday Buddies will be Wednesday, May 28. Thank you to Mrs. Ryan and Deputy Lauber for putting this all together and inviting many special guests to attend this year.
- The Kindergarten graduation ceremony will be on May 30 at 9:30 AM. The doors will open to parents and families at 9:00 AM. This is also an early dismissal day of 11:50 am.

**Miss Henegar's Report:**

- The Intermediate School has been crazy busy this month:
- We hosted the Multi-Cultural Fair in the gym for all grade levels to walk through. Students and staff made posters, slideshows, food, and presentations to share.
- Alpha Park Library came to perform a short skit to inform students of their summer reading programs.

- We had our Spring concert and awards with our band students and Ms. Hill. Everyone did a phenomenal job!
- The Kiwanais Banquet Top 10% was this month at Limestone High School. Our top four students were: Amaja Salazar, Jayahna Griffin, Lela Smith, and Alaina Vaughn. Great job ladies!
- The Board-Staff Appreciation dinner was a little over a week ago. Raber's did a great job preparing the food and the staff was amazing. It went really well this year. The staff and board members that attended seemed to have a great night! Thank you to Ms. Gordon for organizing and setting this up. Thank you to Angie and Todd Robertson for setting up and running the trivia. Thank you to Mrs. Forck for getting gifts for the winners. Thank you to Suzanna and Rachel for attending and giving a great speech. Thank you to Mrs. Ryan for the retirement speech in honor of Mrs. Michelle Buscher. We will really miss Michelle next year.
- Band, Drama, and some of our art students were able to attend and also perform at the Spring Celebration in downtown Peoria. We heard great things, of course, about our staff and students. It was a VERY hot day, but they all seemed to have a great time.
- Our students celebrated last week with a fun treat from Kona Ice! Thank you to Mr. Schauer for setting this up!
- Our 4th - 8th grade students got a "sneak peek" at the Elf Musical during school last week. The drama cast and crew did such a remarkable job! They then also performed 2 nights for our families and communities to come out to see. Thank you to Mr. Blanks, Mr. Pickens, Mrs. Ryan, Miss Harvey, Mr. Eshelman, Ms. Sutton, Mr. Schauer, Mrs. Heaps and Mr. Mondragon for ALL of your hard work on this show! They have put in countless hours not only with their daytime jobs of teaching and working at Pleasant Valley, but, extra hours of their own time to make this happen for our families. Thank you to the staff that helped supervise the "Green Rooms" and other supervision duties that they needed. We appreciate ALL of you!
- RtI (Mrs. Barksdale, Mrs. Wright, and Mr. Rodriguez) has been Benchmarking students all month for Spring Tier Decisions. We have seen a lot of growth with MAP testing for both reading and math! Congratulations to teachers and students for all of their hard work this school year.
- We are looking forward to:
    - Sports & Clubs Awards assembly tomorrow, May 21.
    - 8th Grade Promotion Ceremony, Thursday, May 22. Doors will open at 6:30 PM and the ceremony starts at 7:00 PM.
    - 3rd grade students and teachers are coming up on Friday, May 23 for "4th Grade Orientation". Thank you to my 4th grade teachers and deans for helping pull this off!
    - Field Day for our 4th - 8th grade students will be on Tuesday, May 27.
    - PBIS Celebration for 4th - 8th grade on Tuesday, May 27.
- Thank you to all the Intermediate School Staff for such an amazing school year!

VII.B. Superintendent

- While Mrs. Forck was attending a superintendent's meeting, Mr. Tony Shinall of Princeville CUSD shared how his wife, Amy, had been recognized by one of our

students while attending a birthday party as being a part of our Birthday Buddies program. This shows how her participation in the Birthday Buddies program is such a valuable and impactful initiative within our school district.
- Mrs. Angie Robertson, during this time, expressed gratitude to the Board for hosting the annual Board-Staff Dinner and conveyed appreciation for it's continuation as a valued tradition.

VII.C. Board of Education

- Board Member, Liz Tiethoff, expressed her appreciation to the staff at the Primary Building for the care and support the provided to her son following his arm injury at school.
- Board member, Suzanne Johnstone, thanked Mrs. Angie Robertson for organizing the trivia portion of the Board-Staff Dinner, making it a fun evening.

VIII. Adjourn to Executive Session
Moved to adjourn into Executive Session at 7:12pm. This motion, made by Suzanne Johnstone and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

IX. Action from Executive Session
Moved to Hire Orville Skinner as a special education teacher for the 2025-2026 school year. This motion, made by Liz Tiethoff and seconded by Suzanne Johnstone, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Hailey Strickler as a special education teacher for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Nicole Koontz as a special education teacher for the 2025-2026 school year. This motion, made by Suzanne Johnstone and seconded by Isaac Downing, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Cardell Pickens as a choir and PACE teacher for the 2025-2026 school year. This motion, made by Rachel Lukehart and seconded by Suzanne Johnstone, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Caitlin Brock as a fourth grade teacher for the 2025-2026 school year. This motion, made by Isaac Downing and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea

Yea: 5, Nay: 0, Absent: 2
Moved to hire Jay McFadden as an assistant dean for the 2025-2026 school year. This motion, made by Liz Tiethoff and seconded by Suzanne Johnstone, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to hire Khrista Towle as a music teacher for the 2025-2026 school year. This motion, made by Suzanne Johnstone and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to allow resignation or terminate Gwen Words at the end of the 2024- 2025 school year. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2
Moved to allow resignation or terminate Heidi Zeiler at the end of the 2024- 2025 school year. This motion, made by Rachel Lukehart and seconded by Liz Tiethoff, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2

X. Adjournment
Moved to adjourn at 7:35 pm. This motion, made by Liz Tiethoff and seconded by Suzanne Johnstone, Passed.
Mary Gray: Absent, Gia Jones: Absent, Isaac Downing: Yea, Suzanne Johnstone: Yea, Adam Larck: Yea, Rachel Lukehart: Yea, Liz Tiethoff: Yea
Yea: 5, Nay: 0, Absent: 2